



Republic of the Philippines  
**Department of Education**  
REGION IV MIMAROPA  
SCHOOLS DIVISION OF PALAWAN

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

NO. 476, s. 2022

TO: OICs, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

FROM: **ROGER F. CAPA, CESO VI**  
Schools Division Superintendent

For the SDS: **ARNALDO G. VENTURA**  
Officer-in-Charge  
Office of the Assistant Schools Division Superintendent

SUBJECT: **Orientation of Newly-Hired Teachers on the Teacher Induction Program (TIP) in Coron, Busuanga, and Culion**

DATE: **November 24, 2022**

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1. The Schools Division of Palawan will conduct a Teacher Induction Program for new and beginning teachers in order to assist them in becoming competent and effective educators inside the classroom. This will also help teachers adjust to a new work environment. The activity will be held on November 30-December 2, 2022 in Busuanga District.
2. This activity aims to:
  - a. orient participants on the enhanced TIP Coursebooks;
  - b. enhance teacher's knowledge and skills;
  - c. develop and enhance values and commitment to the profession, and;
  - d. help to improve learning outcomes.
3. Participants in this activity are newly hired teachers from 0-3 years in the service that have not yet attended any TIP orientation. Public Schools District Supervisors will determine the participants in the said activity.



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District	Venue	Date
Busuanga	Salvacion NHS	November 30, 2022
Coron Inland, Coron Coastal	Bgy. Salvacion Covered Court	December 1, 2022
Culion	Brgy. Salvacion Covered Court	December 2, 2022

**Speakers and PMT:**

Arnaldo G. Ventura, OIC-ASDS  
Benjamin J. Lamitar Jr., Principal IV  
Edgardo C. Mutia, Principal III  
Christine Heidi B. Garcellano, PSDS  
Kevin B. Marquez, ITO  
Rolly P. Aballa, PMT

- Travel expenses of the participants and speakers shall be charged against School MOOE while travel expenses of the division personnel shall be charged against Division MOOE or any other local funds subject to the usual accounting rules and regulations.
- For information and dissemination.

hrds/11-24-22



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